

**UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF NEW YORK**

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STANDING ORDER REQUIRING THE FILING OF
COURTESY COPIES WITH CHAMBERS OF ALL
MOTION PAPERS FILED (ELECTRONICALLY
OR OTHERWISE) IN CIVIL AND CRIMINAL
CASES ASSIGNED TO JUDGE McMAHON

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McMahon, J.:

Whenever a party files a motion in a case assigned to Judge McMahon, courtesy copies of the moving papers **MUST** be delivered to Chambers by the business day after the motion is filed. Courtesy copies of papers opposing a motion and reply papers supporting the motion must likewise be delivered to Chambers by the business day after they are filed. That is, if your motion is filed on Monday, courtesy copies must be delivered to Chambers by the close of business on Tuesday.

If your motion requires urgent attention, you should arrange to have a copy delivered to Chambers the same day it is filed. Judge McMahon uses the courtesy copies—not ECF—to control her motion docket. If you do not send the courtesy copies, disposition of your motion may be delayed.

Dated: November 25, 2009

Colleen McMahon
United States District Judge